



# **Willoughby City Council**

## **ORDINARY COUNCIL**

### **MINUTES**

28 November 2022

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**Minutes of an ordinary Council meeting  
held on Monday, 28 November 2022  
at the Council Chamber, Chatswood commencing at 7:00pm**

**ATTENDANCE:**

**Councillors**

Tanya Taylor (Her Worship the Mayor)  
Brendon Zhu (Deputy Mayor) *(from 8:49pm)*  
Nic Wright  
Georgie Roussac  
Anna Greco  
Roy McCullagh  
John Moratelli  
Hugh Eriksson *(from 8:35pm)*  
Robert Samuel  
Angelo Rozos  
Craig Campbell  
Jam Xia

**Officers**

Debra Just (Chief Executive Officer)  
Maxine Kenyon (Customer and Corporate Director)  
Hugh Phemister (Planning and Infrastructure Director)  
Linda Perrine (Community, Culture and Leisure Director)  
Samantha Connor (Acting Governance, Risk and Compliance Manager)  
Stephen Naven (Chief Financial Officer)  
Mitchell Noble (Head of Planning)  
Mark Skelsey (Acting Media & Communication Lead)  
Angela Casey (Culture & Leisure Manager)  
Darren Wood (Design & Infrastructure Manager)  
Kim Appleby (Governance Lead)  
Natalie Taylor (Council & Corporate Support Officer)  
Jason Racchi (Information Technology Team Leader)  
Matthew Long (Network Support Officer)

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**1 OPEN MEETING**

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**2 ACKNOWLEDGEMENT OF COUNTRY**

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Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.

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**3 REFLECTION OR PRAYER**

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**4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

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That Council accept the leave of absence submitted by Councillor Mouradian and late arrival of Councillor Eriksson and Councillor Zhu for the 28 November 2022, Council meeting.

**MOVED COUNCILLOR MCCULLAGH / SECONDED COUNCILLOR ROUSSAC**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Nil

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**5 CONFIRMATION OF MINUTES**

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That the Minutes of the Ordinary Meeting of Council held 31 October 2022, copies of which have been circulated to each member of Council, be confirmed.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Nil

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**6 DISCLOSURES OF INTERESTS**

In accordance with Part 16 of the Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

- Councillor Wright declared a non-pecuniary less than significant interest in item 12.2 - Investment Report for month of October 2022. Councillor Wright chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*"I am an employee of Westpac Bank with whom Council has investments. As the item is for noting and I have no control or influence over an individual investment of this Council."*

- Councillor Xia declared a non-pecuniary less than significant interest in item 12.2 - Investment Report for month of October 2022. Councillor Wright chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*"I am a full time employee of the Commonwealth Bank (Commercial Banking) with whom Council has investments, but, I do not have any controls or influences over the investments held by Council."*

- Councillor Taylor declared a non-pecuniary less than significant interest in item 12.15 – Missing Links Program – Proposed Footpath Extension at Rembrandt Drive, Middle Cove. Councillor Taylor chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*"I have a number of friends whom I've known for over 10 years that live on Rembrandt Drive."*

- Councillor Greco declared a non-pecuniary less than significant interest in item 12.16 – Minutes – Traffic Committee Meeting held on 24 October 2022. Councillor Greco chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*"I live nearby."*

- Councillor Samuel declared a non-pecuniary less than significant interest in item 12.20 – Request for Proposal – Management of Chatswood Croquet Premises and Willoughby Park Bowling Premises. Councillor Samuel chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*"I have played a game of croquet and had sandwiches with the team as a guest of the Croquet Club to my knowledge prior to the release of the RFP. This last season my daughter is a ball-person for the Gordon Gazelles, the Senior Gordon Rugby Club's Women's team. On match days when there is a canteen she is entitled to a meat pie and soft drink or equivalent as payment. Along with other female match officials no further facilities are provided as such facilities do not exist at the ground and cannot therefore be provided by ground hirers."*

- Councillor Taylor declared a non-pecuniary less than significant interest in item 12.20 – Request for Proposal – Management of Chatswood Croquet Premises and Willoughby Park Bowling Premises. Councillor Taylor chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*“I am a patron of both the Chatswood Croquet Club and Willoughby Park Bowling Club. I am also a member of Willoughby Park Bowling Club. I am not a member of the executive of either club and have no role in their decision making.”*

- Councillor Greco declared a non-pecuniary less than significant interest in item 13.4 – Notice of Motion 24/2022 – Allow encroachment into Watergate Reserve at 12 Parker Street, Northbridge. Councillor Greco chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*“During the course of my research into the encroachment matter, and on email exchange I was able to confirm the resident, with an unusual spelt name was the P&C president of the school my children were at more than 10 years ago. I have had no contact with this resident in the last 10 years other than through email exchange concerning this matter. The resident is not my constituent..”*

- Councillor Wright declared a non-pecuniary less than significant interest in item 13.5 – Notice of Motion 25/2022 – Council Investigation of Complying Developments. Councillor Wright chose to stay in the meeting and take part in the discussion and voting on this item. The reason provided was:

*“I live nearby.”*

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#### PROCEDURAL MOTION – BRING FORWARD ITEMS ON THE AGENDA

That items 12.3, 12.10, 12.20 and 13.1 be brought forward.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ROZOS**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Nil

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#### PROCEDURAL MOTION – DEFER AN ITEM

That item 12.15 be deferred to February 2023 Council meeting.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR SAMUEL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Nil

## 7 PETITIONS

### 7.1 PETITION FOR NOTING - ADVISORY COMMITTEES

The Petition was tabled with regards to the Reinstatement of the Previously Constituted Advisory Committees.

- Mark Crew addressed Council in relation to the petition he submitted.

## 8 OPEN AND PUBLIC FORUM

Open Forum allows members of the public to address Council for a maximum of three (3) minutes on any issues (but not on an item on the Agenda).

- Suzie Gold addressed Council on the preservation of trees.

Public Forum allows members of the public to address Council for a maximum of three (3) minutes on an issue on the Agenda.

- **Item 12.10 Public Exhibition - Planning Agreement - 100 Edinburgh Rd, Castlecrag**  
Suzie Gold and Kate McCann addressed Council against the officer's recommendation.
- **Item 12.15 Missing Links Program - Proposed Footpath Extension at Rembrandt Drive, Middle Cove**  
Sue Boudakian, Michelle Inns, Jason Searle, Caroline Johnson and Radhan Madawita addressed Council against the officer's recommendation.
- **Item 12.20 Request for Proposal - Management of Chatswood Croquet Premises and Willoughby Park Bowling Premises**  
Dan Howard (President of Chatswood Croquet Club), Derek (Bob) Berry (Chatswood Croquet Club), Rosemary Howard (Chatswood Croquet Club) and Ted Woodley (Chatswood Croquet Club) addressed Council against the officer's recommendation. Ben Woods (Gordon District Cricket Club) address Council in support of the officer's recommendation.
- **Item 13.1 Notice of Motion 21/2022 - Installation of the Proposed Sculpture to Celebrate Marion Mahony Griffin at Castlecrag**  
Adrienne Kabos (Walter Burley Griffin Society Inc) addressed Council in support of the Councillors Notice of Motion.

*Note: Councillor Eriksson arrived to the meeting at 8:35pm.*



**PROCEDURAL MOTION – MOVE INTO CLOSED SESSION**

That Council move into closed session to discuss item 12.20.

**MOVED COUNCILLOR ROUSSAC / SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

*Note:*

1. Council moved into closed session at 8:47pm.
2. Councillor Zhu arrived to the meeting at 8:49pm.

**PROCEDURAL MOTION – MOVE INTO OPEN SESSION**

That Council move into open session.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

*Notes:* Council moved back into open session at 9:33pm.

**9 MAYORAL MINUTE****9.1 MAYORAL MINUTE 16/2022 - AFFORDABLE HOUSING SUMMIT**

**MOTION**

That Council continues to work with and support Resilient Sydney to jointly advocate to the Federal and State Governments to establish effective evidence based policies and programs for the delivery of affordable housing.

**MOVED MAYOR TAYLOR**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Councillor Zhu

**Absent:** Councillor Zhu

*Note:* Councillor Zhu was out of the room during the vote on this item.

**10 CHIEF EXECUTIVE OFFICER'S LATE REPORT****11 MATTERS BY EXCEPTION**

The Mayor invited Councillors to nominate the items they wish Council to consider.

- 12.1 Annual Report 2021-22
- 12.4 Quarterly Budget Review 2022-23 September Quarter Report
- 12.16 Minutes - Traffic Committee Meeting held on 24 October 2022
- 12.19 Councillor Nominations to Award Panel to Assess Willoughby Australia Day Awards
- 12.21 Review - Synthetic Sportsgrounds Management Plan & Community Use of Sports Facilities Policy
- 13.2 Notice of Motion 22/2022 - Timeline for Submission of of Notices of Motion and Questions with Notice by Councillors
- 13.5 Notice of Motion 25/2022 - Council Investigation of Complying Developments

**MOTION**

**That the staff recommendations for the following items be adopted en bloc:**

- 12.2 Investment Report for month of October 2022
- 12.5 Willoughby City Council Code of Conduct
- 12.6 Code of Conduct – Annual Complaint Statistics
- 12.7 Audit, Risk and Improvement Committee Draft Minutes – 12 October 2022
- 12.8 Legal Matters Report – November 2022
- 12.9 Public Exhibition - Planning Agreement - 815 Pacific Highway & 15 Help Street, Chatswood
- 12.11 Outcomes of Public Exhibition and Adoption of the draft Urban Bushland Plan of Management 2022
- 12.12 Outcome of Public Exhibition and Adoption of Ferndale Park Reserve Action Plan 2022
- 12.13 Outcome of Public Exhibition and Adoption of Harold Reid Reserve Action Plan 2022
- 12.14 Outcome of Public Exhibition and Adoption of Warners Park Reserve Action Plan 2022
- 12.17 Property Lease Portfolio
- 12.18 Draft Plan of Management for Public Exhibition – Devonshire Street Community Land
- 12.22 Grants for the Community Program 2022-2023 Applications
- 12.23 6 months out of Term Concessional Hire Summary

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, Moratelli, Rozos, Samuel, Wright and Xia

**Against:** Nil

**Absent:** Councillors McCullagh, Roussac and Zhu

**Notes:**

1. Councillor Zhu left the meeting at 9:40pm.
2. Councillors McCullagh and Roussac left the meeting at 9:45pm.

**12 REPORTS TO COUNCIL****CUSTOMER & CORPORATE DIRECTORATE****12.1 ANNUAL REPORT 2021-22****MOTION**

That Council receive *Willoughby City Council's Annual Report 2021/22* and thank the staff for their work during the year.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

**12.2 INVESTMENT REPORT FOR MONTH OF OCTOBER 2022****RESOLUTION**

That Council receive the Statement of Bank Balances and Investment Holdings as at 31 October 2022.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

*Note: Councillors Wright and Xia declared an interest in this item.*

**12.3 PUBLIC PRESENTATION OF THE 2021/22 FINANCIAL REPORTS AND AUDITORS REPORTS****MOTION**

That Council:

1. Note that the audited 2021/22 financial reports including the auditor's reports have been presented to this meeting of the Council in accordance with Section 419(1) of the *Local Government Act 1993*.
2. Receive the address from the external auditor regarding the 2021-22 financial reports and auditor's report in accordance with Section 419(2) of *Local Government Act 1993*.

3. Note that a copy of the auditor's reports and a copy of the audited 2021/22 financial reports have been sent to Chief Executive of the Office of Local Government as required under Section 417(5) of the *Local Government Act 1993*.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR CAMPBELL

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Nil

## 12.4 QUARTERLY BUDGET REVIEW 2022-23 SEPTEMBER QUARTER REPORT

### MOTION

That Council:

1. Note the Quarterly Budget Review for 2022/23 Quarter 1 (September). Positive variances identified during the first quarter increase the projected full year budget surplus (including capital revenue) by \$0.7M to a \$9.1M surplus. The projected full year deficit before capital revenue has reduced from \$2.2M to \$0.9M.
2. Approve the decrease in Capital Grants & Contributions revenue of \$0.6M, due to lower recognition of grant income, offset by additional developer contribution income received.
3. Approve the increase in operating budget income (excluding capital income) of \$3.4M and an increase in operating budget expense of \$2.1M resulting in a net positive impact of \$1.3M to the 2022/23 forecast full year budget operating result before capital items. The income increase mainly comes from development applications fees, interest on investments and income from Safe City. The expense increase is mainly due to increased variable costs (e.g. Materials & Contract, Other Expenses, etc.) associated with additional expected income, offset by reduced budget for Consultant costs.
4. Approve the decrease in Capital Expenditure for the 2022/23 Financial Year of \$11.9M, mainly due to delays in government approvals and supply issues.
5. Note the allocation, under Chief Executive Officer (CEO) delegation, of \$0.8M of the Projects and Capital Works contingency budget to fund five projects where urgent work was required before Quarter 1 budget variations are approved.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ERIKSSON

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Councillors Greco and McCullagh

**12.5 WILLOUGHBY CITY COUNCIL CODE OF CONDUCT****RESOLUTION**

That Council reaffirm the *Willoughby City Council Code of Conduct 2020* and *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW 2020*.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.6 CODE OF CONDUCT - ANNUAL COMPLAINT STATISTICS****RESOLUTION**

That Council:

1. Receive and note the annual report on Code of Conduct Complaint Statistics.
2. Forward a copy of the annual report on Code of Conduct Complaint Statistics to the Office of Local Government.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.7 AUDIT RISK & IMPROVEMENT COMMITTEE DRAFT MINUTES - 12 OCTOBER 2022****RESOLUTION**

That Council note the draft minutes of the Audit, Risk and Improvement Committee meeting held on 12 October 2022.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.8 LEGAL MATTERS REPORT - NOVEMBER 2022****RESOLUTION**

That Council note the legal matters report.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**PLANNING & INFRASTRUCTURE DIRECTORATE****12.9 PUBLIC EXHIBITION - PLANNING AGREEMENT - 815 PACIFIC HWY & 15 HELP ST, CHATSWOOD****RESOLUTION**

That Council:

1. Endorse the draft Planning Agreement for 815 Pacific Highway & 15 Help Street, Chatswood for public exhibition in accordance with Section 7.5 of the *Environmental Planning and Assessment Act 1979* and Clause 204 of the *Environmental Planning and Assessment Regulation 2021*.
2. Authorise the Chief Executive Officer to execute the Planning Agreement following public exhibition and to make appropriate amendments to the Planning Agreement which do not alter the intent of the draft Planning Agreement as exhibited, or result in material changes to the Planning Agreement following consideration of public submissions.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.10 PUBLIC EXHIBITION - PLANNING AGREEMENT - 100 EDINBURGH RD, CASTLECRAIG****MOTION**

That Council:

1. Endorse the draft Planning Agreement for 100 Edinburgh Road, Castlecrag for public exhibition in accordance with Section 7.5 of the *Environmental Planning and Assessment Act 1979* and Clause 204 of the *Environmental Planning and Assessment Regulation 2021*.
2. Authorise the Chief Executive Officer to make appropriate amendments to the Planning Agreement which do not alter the intent of the draft Planning Agreement to be exhibited, or result in material changes to the Planning Agreement for exhibition.
3. Extend the current VPA exhibition period to 31 January 2023, to enable all residents to have adequate time to respond.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ROZOS

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Greco, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Councillor McCullagh

Note:

*The following amendment moved by Councillor McCullagh lapsed for the want of a seconder.*

*That Council:*

- 1. Endorse the draft Planning Agreement for 100 Edinburgh Road, Castlecrag for public exhibition in accordance with Section 7.5 of the Environmental Planning and Assessment Act 1979 and Clause 204 of the Environmental Planning and Assessment Regulation 2021.*
- 2. Authorise the Chief Executive Officer to make appropriate amendments to the Planning Agreement which do not alter the intent of the draft Planning Agreement to be exhibited, or result in material changes to the Planning Agreement for exhibition.*
- 3. Extend the current VPA exhibition period to 28 February 2023, to enable all residents to have adequate time to respond.*

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## **12.11 OUTCOMES OF PUBLIC EXHIBITION AND ADOPTION OF THE DRAFT URBAN BUSHLAND PLAN OF MANAGEMENT 2022**

### **RESOLUTION**

**That Council:**

- 1. Adopt the *Urban Bushland Plan of Management 2022* as amended and attached to this report at Attachment 2.**
- 2. Delegate authority to the Chief Executive Officer to make minor amendments to the *Urban Bushland Plan of Management 2022* which do not alter the intent.**

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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## **12.12 OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF FERNDAL PARK RESERVE ACTION PLAN 2022**

### **RESOLUTION**

**That Council:**

- 1. Adopt the *Ferndale Park Reserve Action Plan 2022* as amended and attached to this report at Attachment 2.**
- 2. Delegate authority to the Chief Executive Officer to make minor amendments to the *Ferndale Park Reserve Action Plan 2022* which do not alter the intent.**

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**12.13 OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF HAROLD REID RESERVE ACTION PLAN 2022****RESOLUTION**

That Council:

1. Adopt the *Harold Reid Reserve Action Plan 2022* as amended and attached to this report at Attachment 2.
2. Delegate authority to the Chief Executive Officer to make minor amendments to the *Harold Reid Reserve Action Plan 2022* which do not alter the intent.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

ADOPTED EN BLOC

**12.14 OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF WARNERS PARK RESERVE ACTION PLAN 2022****RESOLUTION**

That Council:

1. Adopt the *Warners Park Reserve Action Plan 2022* as amended and attached to this report at Attachment 2.
2. Delegate authority to the Chief Executive Officer to make minor amendments to the *Warners Park Reserve Action Plan 2022* which do not alter the intent.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

ADOPTED EN BLOC

**12.16 MINUTES - TRAFFIC COMMITTEE MEETING HELD ON 24 OCTOBER 2022****MOTION**

That Council:

1. Receive and adopt the recommendations, excluding Item 5.1, arising from the Traffic Committee Meeting held on 24 October 2022.
2. Note the exclusion of 5.1 allows for a decision on the Pedestrian, Bicycle and Traffic Calming Improvement Plan for Edward Street, Willoughby to be deferred for further investigations.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR WRIGHT

CARRIED



**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

*Note: Councillor Greco declared an interest in this item.*

**12.17 PROPERTY LEASE PORTFOLIO****RESOLUTION**

That Council note the report on Council's Property Lease Portfolio.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.18 DRAFT PLAN OF MANAGEMENT FOR PUBLIC EXHIBITION -  
DEVONSHIRE STREET COMMUNITY LAND****RESOLUTION**

That Council:

1. Approve the public exhibition of the draft *Plan of Management* for 28-32 and 34-40 Devonshire Street, Chatswood as per the requirement of *Section 38 of the Local Government Act 1993*.
2. Receive a further report after the conclusion of the public exhibition and public hearing for the draft *Plan of Management* for 28-32 and 34-40 Devonshire Street, Chatswood.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**COMMUNITY, CULTURE & LEISURE DIRECTORATE****12.19 COUNCILLOR NOMINATIONS TO AWARD PANEL TO ASSESS  
WILLOUGHBY AUSTRALIA DAY AWARDS****MOTION**

That Council nominate Mayor Tanya Taylor, Councillor Greco and Councillor McCullagh to form an award panel to assess nominations of the 2023 Willoughby Australia Day Awards.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ROZOS****CARRIED****Voting****For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu**Against:** Nil**12.20 REQUEST FOR PROPOSAL - MANAGEMENT OF CHATSWOOD CROQUET PREMISES AND WILLOUGHBY PARK BOWLING PREMISES****MOTION****That Council:**

1. Undertake negotiations with the preferred organisation for the Willoughby Park Bowling premises prior to providing a licence for a period of five years as outlined in the confidential Attachment 2.
2. Endorse an annual hire agreement to the preferred organisation for the use of the Chatswood Croquet premises for three croquet greens and the clubhouse, subject to an annual booking application as outlined in the confidential Attachment 2.
3. Delegate to the Chief Executive Officer the authority to finalise and execute the licence and all associated documents.
4. Consider a project bid in the draft Projects and Capital Works program for 2023/24 to undertake landscape improvements to the two former lawn tennis courts at the Chatswood Croquet premises, for use by the community for passive recreation.

**MOVED COUNCILLOR ROZOS / SECONDED COUNCILLOR GRECO****AMENDMENT****That Council:**

1. Undertake negotiations with the preferred organisation for the Willoughby Park Bowling premises prior to providing a licence for a period of five years as outlined in the confidential Attachment 2.
2. Delegate to the Chief Executive Officer the authority to finalise and execute the licence and all associated documents-for Willoughby Park Bowling Club.
3. Undertake negotiations with Chatswood Croquet Club prior to providing a licence for 3 lawns for a maximum period up to five years including increased public access to the Chatswood Croquet site.
4. Provide a further report to Council following the negotiations with the Chatswood Croquet Club.

**MOVED COUNCILLOR SAMUEL / SECONDED COUNCILLOR XIA****CARRIED****Voting****For the Amendment:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu**Against:** Nil

The amendment on being put to the meeting was CARRIED and became the Motion.

The Motion on being put to the meeting became the resolution of Council.

**Voting****For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu**Against:** Nil*Notes:*

1. *Councillor Eriksson arrive for the meeting at 8:35pm.*
2. *Councillor Samuel and Councillor Taylor declared an interest in this item.*
3. *Councillor Wright and Councillor Eriksson left the meeting at 8:38pm and returned at 8:41pm.*
4. *Councillor Samuel left the meeting at 8:41pm and returned at 8:43pm.*
5. *Councillor Wright left the meeting at 8:41pm and returned at 8:44pm.*

**12.21 REVIEW - SYNTHETIC SPORTSGROUNDS MANAGEMENT PLAN & COMMUNITY USE OF SPORTS FACILITIES POLICY****MOTION****That Council:**

1. **Endorse the public exhibition, between December 2022 and 20 February 2023, of an amended**
  - (a) *Synthetic Sportsground Management Plan;* and
  - (b) *Community Use of Sports Facilities Policy.*
2. **Receive a report in March 2023 on the outcome of the public exhibition of the amended *Synthetic Sportsground Management Plan* and *Community Use of Sports Facilities Policy*.**

**MOVED COUNCILLOR ROZOS / SECONDED COUNCILLOR CAMPBELL****CARRIED****Voting****For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu**Against:** Nil

**12.22 GRANTS FOR THE COMMUNITY PROGRAM 2022-2023 APPLICATIONS****RESOLUTION**

That Council endorse the distribution of funds through the 2022/23 Grants for the Community Program - Category 1 as follows:

• Come You Spirits	\$7,000.00
• Castlecrag Progress Association	\$7,500.00
• Tyrese-Lloyd Owusu (Individual Athlete Application)	\$ 500.00
• Artarmon Village Incorporated	\$7,500.00

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**12.23 6 MONTHS OUT OF TERM CONCESSIONAL HIRE SUMMARY****RESOLUTION**

That Council note the following applicants approved for out of term concessional hire in accordance with Council's Community Facilities Hire Policy.

**Category D – 100% concession**

• Sydney Metropolitan Wildlife Services Inc	\$ 781.00
• Rotary Club of Northbridge Inc	\$2,520.00

**Category C – 50% concession**

• Noteable Theatre Company (Joe Ciantar Music Rehearsal Studio)	\$14,000.00
• Noteable Theatre Company (Zenith Theatre and Convention Centre)	\$14,000.00
• Sydney Eisteddfod	\$2,000.00
• Bahai's of Willoughby	\$ 126.00
• Carols @ Northbridge	\$ 246.50

**Category B – 25% concession**

• Armenian Community Welfare Centre Limited	\$1,000.00
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**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**13 NOTICES OF MOTION****13.1 NOTICE OF MOTION 21/2022 - INSTALLATION OF THE PROPOSED SCULPTURE TO CELEBRATE MARION MAHONY GRIFFIN AT CASTLECRAG****MOTION**

That Council:

1. Reconsider part 2 of its resolution of the Council meeting of 12 July 2021, that Council defer the implementation of the Castlecrag Community Park - Landscape Plan 2021 until an alternate site for the eight public car parking spaces is resolved.
2. Support the removal of two public parking spaces located within the Postern and Edinburgh Rd Carpark to enable the installation of a sculpture celebrating Marion Mahony Griffin.
3. Support that the works required to enable the installation of the sculpture be considered in the preparation of the 2023/2024 Operational Plan.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR MORATELLI**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright and Xia

**Against:** Councillor Zhu

**Absent:** Councillor Zhu

*Note: Councillor Zhu left the room at 9:40pm and was absent for the vote on this item.*

**13.2 NOTICE OF MOTION 22/2022 - TIMELINE FOR SUBMISSION OF NOTICES OF MOTION AND QUESTIONS WITH NOTICE BY COUNCILLORS****MOTION**

That Council:

1. Implement a practice for submitting Notice of Motions as close as possible to noon seven business days before an ordinary Council meeting.
2. Consider revising Clause 3.9 to seven business days at the next review of the *Code of Meeting Practice*.

**MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

**13.4 NOTICE OF MOTION 24/2022 - ALLOW ENCROACHMENT INTO WATERGATE RESERVE AT 12 PARKER STREET, NORTHBRIDGE***Note:*

1. *The Chair ruled this item out of order and it was struck off the Agenda.*
2. *Councillor Greco declared an interest in this item.*

**13.5 NOTICE OF MOTION 25/2022 - COUNCIL INVESTIGATION OF COMPLYING DEVELOPMENTS****MOTION**

1. That Council note a letter has been sent to the Accredited Certifier for 7 Merrenburn Ave, Naremburn highlighting the community concerns and seeking confirmation around compliance.
2. That Council continues to investigate and action alleged non-compliances with Complying Development Certificates under the control of an appointed private Accredited Certifier to matters involving:
  - Risks to public safety
  - Pollution offences
  - Offences against Council's adopted *Vegetation Management Policy*, and / or
  - Where an Accredited Certifier has served a Written Directions Notice (WDN)
3. That information is placed on Council's website explaining Council's role in the complying development process, outline where Council will investigate, and include a Frequently Asked Questions section.

**MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MCCULLAGH**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Xia and Zhu

**Against:** Councillor Wright

**Absent:** Councillor Wright

*Note: Councillor Wright declared in interest in this item and left the meeting at 10:01pm.*

**14 QUESTIONS WITH NOTICE****14.1 QUESTIONS WITH NOTICE 19/2022 - CLIMATE CHANGE CONVERSATIONS PROJECT**

<b>RESPONSIBLE OFFICER:</b>	<b>HUGH PHEMISTER – PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>DAVID ROBERTS – ENVIRONMENTAL MANAGER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>1.2 – PROMOTE SUSTAINABLE LIFESTYLES AND PRACTICES</b>
<b>MEETING DATE:</b>	<b>28 NOVEMBER 2022</b>

Submitted by: Councillor Anna Greco

**QUESTION**

Further to Councillor Roy McCullagh questions with notice (June 2022 Council meeting) regarding Council's investment of \$14,833 into the Climate change conversations project.

Please provide for the July program:

- Number of conversations run?
- Number attendees participating?
- What actions the participants commit to taking?
- Have those actions been taken?

Regarding the October 2022 program:

- How many participants are enrolled?
- Were there any re-enrolments? If so how many?
- What is the cost of this second round of climate conversations?

**ANSWER**

The Climate Conversations Program is running to December 2022. The cost of the whole program was \$14,833. Three groups of local facilitators joined in the months of April, July, and October. Each group could have a maximum of 15 people. 12 people registered in group one, 6 people registered in group two, and 14 people registered in group three. Some people have withdrawn from the program as they were unable to commit at this time.

All groups have now received online and live training in running conversations and the trainee facilitators continue to attend regular mentoring and ongoing training sessions. Several facilitators feel prepared to co-lead their first conversations. The first two climate conversations were on 19 and 20 November with the support of Climate for Change staff and a third is expected before the end of the year. Staff cannot provide attendance numbers or information on actions attendees commit until at least two weeks after these events.

There is a delay in the data coming from this program as facilitators are still preparing to hold conversations. Therefore, for the final report we will request that Climate for Change provides all available data so we can evaluate the program's merits.

**15 CONFIDENTIAL ATTACHMENTS**

*Note: All were Adopted En Bloc as part of the open reports.*

**16 CONCLUSION OF THE MEETING**

*The meeting concluded at 10:02pm.*

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Ordinary Council meeting held on 28 November 2022. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

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**Mayor Tanya Taylor**